
**TO 153 Integration Partner Transition Plan
Weekly Progress Report
Week Ending: May 31 – June 4, 2004**

Accomplishments (Current Week)

- No transition activities occurred during this week other than the meeting noted below.

Meetings

- Facilitated a one-on-one session with Accenture and Grant Thornton principals on June 3.

Planned Accomplishments (Next Week)

- Continue to support transition activities as needed; however, no further transition activities are planned.
- Accenture will submit the last TO 153 Integration & Leadership Support deliverable on June 10.

Meetings

- No meetings are scheduled.

Milestones

Workplan Task	Percent Complete	Due Date (from original baseline)	Final Milestone Achievement Date
Alter Draft Transition Plan with FSA Input	100%	4/30/04	4/30/04
Deliver Final Transition Plan	100%	4/30/04	4/30/04
Create Artifacts Transition List (included in Transition Plan)	100%	4/30/04	4/30/04
Develop Briefing Content	100%	4/30/04	4/30/04
Develop Transition Briefing Calendar	100%	5/14/04	5/14/04
Hold Transition Kickoff Meeting	100%	5/5/04	5/11/04 (Did not make contact with Grant Thornton until the week of 5/10)
Confirm Scope and Schedule of Transition	100%	5/14/04	5/14/04
Confirm Meeting Times with SMEs	100%	5/14/04	5/14/04
Reserve Conference Rooms	100%	5/14/04	5/14/04
Transition Briefing – Data Strategy	100%	5/5/04	5/17/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton



Workplan Task	Percent Complete	Due Date (from original baseline)	Final Milestone Achievement Date
Transition Briefing – COD	100%	5/5/04	5/24/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – Security Architecture	100%	5/5/04	5/24/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – Organization & Integration Overview	100%	5/5/04	5/21/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – FBI	100%	5/11/04	5/24/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – IPM	100%	5/11/04	5/19/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – FMS	100%	5/11/04	5/19/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – CPS/FAFSA/PIN	100%	5/11/04	5/24/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – Technical Architecture (EAI, ITA, SAIG)	100%	5/11/04	Completed EAI and ITA on 5/19/04 and SAIG on 5/24/04; Rescheduled from original baseline for the week of May 17-24 per agreement with FSA & Grant Thornton
Transition Briefing – Data Marts	100%	N/A	5/17/04
Transition Briefing – NSLDS	100%	N/A	5/17/04
Transition Briefing – CSB (FSA Only)	100%	N/A	5/17/04
Transition Briefing – FMS (FSA Only)	100%	N/A	5/19/04
Transition Briefing – XML (FSA Only)	100%	N/A	5/19/04
Transition Briefing – eZ-Audit	100%	N/A	5/19/04
Transition Briefing – Portals	100%	N/A	5/21/04
Transition Briefing – eCB	100%	N/A	5/21/04
Alter Draft Transition Plan w/ ILSC Input	100%	5/14/04	5/21/04; Did not receive Transition Plan comments until 5/14
Create CD-ROM with Transition Artifacts	100%	5/28/04	5/26/04
Deliver Transition Artifacts to FSA Integration Team	100%	5/31/04	5/26/04



Issues

Issue	Issue Owner	Expected Date of Resolution	Status
Accenture will not be able to provide a SME to develop or deliver the XML briefing until early June due to current XML implementation and deployment activities.	Carol Seifert/ Erin Campbell	Will coordinate briefing content and schedule with Holly Hyland, to be delivered during the week of May 17-24.	Closed; Holly Hyland delivered the XML transition briefing on 5/19.